

UNITED STATES DISTRICT COURT  
DISTRICT OF NEVADA

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AMY BUCHANAN,  
Plaintiff,

vs.

WATKINS & LETOFSKY, LLP,  
Defendants.

Case No. 2:19-cv-00226-GMN-VCF

**ORDER SCHEDULING A SETTLEMENT  
CONFERENCE**

The matter has been referred to the undersigned for a settlement conference. (ECF NO. 39).

Accordingly,

IT IS ORDERED that the settlement conference will be conducted by **video conference at 10:00 a.m., February 18, 2021, before U.S. Magistrate Judge, Cam Ferenbach.**

**It is responsibility of the parties to set-up and coordinate the video conference for the settlement conference.** Each party may choose to use any video conference software/app to conduct the settlement conference. The court will conduct simultaneous video conferences with each party during the settlement conference and will need a separate video conference link from each party.

Each party must then send an invitation link for the settlement conference to VCF\_Chambers@nvd.uscourts.gov by February 11, 2021. Each party must contact chambers (702-464-5540) by February 11, 2021 and be prepared to do a test run of the video conference with chambers on February 12, 2021.

All **principal counsel of record who will be participating in the trial** and who have full authority to settle this case, all parties appearing pro se, if any, and **all individual parties must be present**. In the case of non-individual parties, counsel of record shall arrange for an officer or representative with binding authority to settle this matter up to the full amount of the claim or most recent demand to be present for the duration of the conference.

1 If any party is subject to coverage by an insurance carrier, then a representative of the insurance  
2 carrier with authority to settle this matter up to the full amount of the claim or most recent demand must  
3 also be present for the duration of the settlement conference. This representative must be the adjuster  
4 primarily responsible for the claim or an officer with supervisory authority over that adjustor. Third party  
5 administrators do not qualify.

6 A request for an exception to the above attendance requirements must be filed and served at **least**  
7 **three weeks prior** to the settlement conference. Counsel of record, individual parties, and a fully  
8 authorized representative must attend the settlement conference unless the court enters an order granting  
9 a request for exception.

#### 10 **PREPARATION FOR SETTLEMENT CONFERENCE**

11 In preparation for the settlement conference, the attorneys for each party shall submit a  
12 confidential settlement conference statement for the Court's in camera review. The settlement conference  
13 statement shall contain the following:

14 1. Identify, by name or status the person(s) with decision-making authority, who, in  
15 addition to counsel, will attend the settlement conference as representative(s) of the party, and persons  
16 connected with a party opponent (including an insurer representative) whose presence might substantially  
17 improve the utility of the settlement conference or the prospects of settlement;

18 2. A brief statement of the nature of the action.

19 3. A concise summary of the evidence that supports your theory of the case, including  
20 information which documents your damages claims. Please attach to your statement any documents or  
21 exhibits which are relevant to key factual or legal issues, including selected pages from deposition  
22 transcripts or responses to other discovery requests.

23 4. An analysis of the key issues involved in the litigation.  
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1           5.       A discussion of the strongest points in your case, both legal and factual, and a frank  
2 discussion of the weakest points as well. The Court expects you to present a candid evaluation of the  
3 merits of your case.

4           6.       A further discussion of the strongest and the weakest points in your opponent's  
5 case, but only to the extent that they are more than simply the converse of the weakest and the strongest  
6 points in your case.

7           7.       The history of settlement discussion, if any, which details the demands and offers  
8 which have been made, and the reasons they have been rejected.

9           8.       The settlement proposal that you believe would be fair.

10          9.       The settlement proposal that you would honestly be willing to make in order to  
11 conclude this matter and stop the expense of litigation.

12           The settlement conference statements shall be received in my chambers (U.S. Magistrate Judge  
13 Cam Ferenbach, located on the third floor at 333 Las Vegas Boulevard South, Ste. 3005, Las Vegas,  
14 Nevada) - not later than **4:00 p.m., February 11, 2021**. **The parties may deliver the confidential**  
15 **statement to chambers or statements may be emailed to VCF\_Chambers@nvd.uscourts.gov** no later  
16 than 4:00PM, February 11, 2021.

17           **DO NOT SERVE A COPY ON OPPOSING COUNSEL. DO NOT DELIVER OR MAIL**  
18 **COPIES TO THE CLERK'S OFFICE.**

19           The purpose of the statement is to assist the undersigned Magistrate Judge in preparing for and  
20 conducting the settlement conference. In order to facilitate a meaningful conference, your utmost candor  
21 in responding to all of the above-listed questions is required. **The settlement statement will be seen by**  
22 **no one except the undersigned**. If this case does not settle, the settlement conference statement will not  
23 be disclosed to the judge who ultimately presides over the trial. Each statement will be securely  
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1 maintained in my chambers, and will be destroyed following the conference.

2 DATED this 2nd day of December, 2020.

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4 CAM FERENBACH  
5 UNITED STATES MAGISTRATE JUDGE  
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